



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		C. M. COLLEGE (ARTS AND COMMERCE)
Name of the head of the Institution		Prof. Bishwanath Jha
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06272222320
Mobile no.		9334931266
Registered Email		cmcollegedbg@gmail.com
Alternate Email		principal@cmclnmu.ac.in
Address		Kilaghat
City/Town		Darbhanga
State/UT		Bihar
Pincode		846004
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr Md Zeya Haider
Phone no/Alternate Phone no.	06272222320
Mobile no.	9955038455
Registered Email	cmcollegedbg@gmail.com
Alternate Email	iqac@cmclnmu.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://cmclnmu.ac.in/wp-content/uploads/2021/08/AQAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://cmclnmu.ac.in/index.php/academic-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	82.5	2005	28-Feb-2005	27-Feb-2010
2	B	2.84	2015	11-May-2015	10-May-2020

6. Date of Establishment of IQAC	01-Apr-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Adolescent's Mental Health Status, Challenges	10-Jul-2019 1	117

& Prospects		
CRE Workshop on Assessment and Intervention of Mental Health Problems in Person with Multiple Disabilities	26-Nov-2019 3	100
Application of SPSS for Data Analysis in Research	24-Sep-2019 3	40
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Rashtriya Uchchatar Shiksha Abhiyan (RUSA)	Central & State Government	2018 365	5000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Preparation and monitoring of Academic Calendar

Academic and Administrative Audit of 2018-19

Timely Submission of AQAR 2018-19

Organized Several Programs under Institutional Social Responsibility

To organise Deeksharambh (Induction) for UG and PG new students in the College

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To preserve the rare books and manuscripts available in the library	Under Process
To increase the range and quantity of the books available in the library	Several hundred Text books were purchased and stocked in Library for circulation. The college is planning to purchase more quality books in 2020-21
To prepare well built playgrounds for the preparation of sports events	Under process. A proposal to construct Stadium has been sent to the Ministry of Sports and Culture, Govt of Bihar, Patna for approval.
Renovation of Boys Hostel, "Vidyapati Chhatravas	Renovated
Renovation of Boys and Girls common room	Boys common room renovated and became functional. Girls common room is likely to be renovated in 2020-21
Construction of a new block for professional courses like BBA & BCA inside the campus	Structure of new building of Management has been completed. It will likely to be functional from 2020-21.
To organise content specific workshops like that of introduction to SPSS, Research Methodology etc.	A 3-day National Level workshop was organised by Economics Department of the College.
Construction of 4 more smart class rooms	Two smart classes have been constructed and became functional. Construction of two more class rooms are under process.
Introduction of Home Science, Geography, Ancient Indian History and Music & Dramatics at UG level on self finance basis	Proposal to start teaching in Geography, Home Science, Music & Drama and A.I.H. & C. Subjects at UG level in C.M. College, Darbhanga has been approved by Senate of the University and it has been sent to the Govt. of Bihar for final approval. These courses will be started as soon as the approval letter from the state government is received.
Introduction of CBCS at UG level	Under process. Yet to be notified by Raj Bhawan, Patna.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>College Advisory Committee</td> <td>28-Jul-2021</td> </tr> </table>		Name of Statutory Body	Meeting Date	College Advisory Committee	28-Jul-2021
Name of Statutory Body	Meeting Date				
College Advisory Committee	28-Jul-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	19-Jan-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Partial: Centralized online admission system is followed. The administrative offices are partially automated. The finance and accounts works are partially automated. Online process for all the functioning related to examination i.e. from the filling of examination form to issue of admit card and results. The barcoding of all the answer books are done to prevent any malpractices. OMR based answer book is provided to students during examination. Computerized system of tabulation of marks is practiced.</p>				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Section 6.3 and 6.5(ii) of the Bihar State University Act, 1976 empower the University to prescribe courses and curriculum of 'Graduate and above standards', and publish academic/examination calendar at the beginning of each session. Delivery of the curriculum, so prescribed, has been the duty of the college. At the beginning of each session, our college draws action plans taking into account the time frame prescribed by the University, the number of teachers available, the number of students enrolled, and infrastructure available in the college. This is being done at three distinct levels. Firstly, IQAC of the College prepares an Academic Calendar in line with the University Academic Calendar and practises regular monitoring and assessment of the

quality of academic activities in the college. Thereafter a meeting of the College Advisory Committee (constituted u/s 58A of the BSU Act, 1976) is called upon to plan and ensure effective and timely implementation of the curriculum at the college level. In light of the recommendations made by the Advisory Committee, the Departmental Council meets to discuss and plan at the Department level, the broad guidelines of delivery, pace and assessment for each of the courses conducted. Thereafter, the academic plan, so finalised, is translated into action through lectures, tutorials, presentations, seminars, and discussions. The Departmental Council time to time meets to monitor the progress of teaching and to discuss feedback, if any, received from the students. It accordingly decides the required modifications, either in delivery or in pace, course-wise. The minutes of each of these meetings are documented at the appropriate level (i.e. minutes of the meeting of College Advisory Committee at the College level; and of Departmental Council at the Department Level). Teachers are required to document their progress on a daily basis.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Mathematics	15/08/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Mathematics	15/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
View File		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	History	163
MA	Economics	55
MA	Political Science	43
MA	Sociology	50

MA	Commerce	228
BBA	Bachelor in Business Administration	53
BCA	Bachelor in Computer Application	50
BA	Sociology	71
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Our Framework of Obtaining Feedback and Its Analysis: Our purpose behind obtaining Feedback is to reduce the gap between the desired goal of teaching and learning and the current performance/achievement. Designing Feedback Form: Our feedback form is designed primarily to answer following questions: A clear understanding of the respondent about: 1.What is the goals of our teaching learning process? 2. What progress is being made toward the goal? 3. What activities need to be undertaken to make the progress much better? Focus of the Feedback Questions: Our feedback questions work on three levels: 1.How well Task is Performed/Understood, 2.How was the Process of Delivering the Task, 3. Personal Evaluation and Constructive Comments. Mode of Feedback: 1. Online: Feedback Form Available on the College Website and Received in the Inbox of IQAC Email. 2. Offline: various feedback boxes have been installed at strategic places. Analysis of Feedback: Analysis is done occasionally by the IQAC. Report is placed in the College Advisory Committee for consideration and needful action. In case of any recommendation, the concerned department is advised to take appropriate corrective measures.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Sanskrit	180	20	12
BA	Psychology	510	518	245
BA	Maithili	180	48	30
BA	Sociology	360	142	108
BA	Hindi	252	348	144
BA	Economics	252	498	118
BA	Urdu	180	95	51

BA	History	510	1101	507
BA	Political Science	510	912	319
BA	English	252	730	229
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	5889	1740	6	0	60

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
66	47	6	8	6	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college has an effective Mentoring System to cater to the needs of our students in the best possible manner. The Mentor is both a friend and a role model who supports and encourages the Mentees in their academic and personal growth. The Mentor is also a guide who helps the Mentees in deciding the right path towards success. Key Objectives of Mentoring To enhance teacherstudent contact hours, to understand and solve the Academic and personal difficulties faced by the students, to enhance students' academic performance and attendance, to minimize student dropout rates, to identify and understand the status of slow learners and encourage advanced learners, to render equitable service to students Mentoring System in the college At the Commencement of the new session, the Induction Programme is conducted for the students. The number of Mentees to be kept under each Mentor is made clear. The first interaction between Mentor and Mentee is done in the second session soon after the Induction Programme. Formal Mentor Mentee interaction is done on a monthly basis. Though informally, the Mentees can take help from the Mentors on any working day as the Mentors are always available to extend support to them. If a Mentee has some personal difficulty, individual level Mentoring can be applied. In isolated cases parents are called for counselling/special meetings with the Principal at the suggestion of the Mentor. Behind all these efforts our intention has been to help our students fulfil their hopes and aspirations, irrespective of caste, sex, religion, and financial background. As Mentors, the faculty members of the college exercise patience, understanding, and insight. Since the students come from different socioeconomic and cultural background, the Mentors encourage the Mentees to develop a sense of respect for each other essential for harmony and peaceful coexistence.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
7629	66	1:116

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
91	64	27	24	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Vijaysen Pandey	Assistant Professor	Distinguished Academician
2020	Dr Tanima Kumari	Assistant Professor	Indian Council of Social Science Research, New Delhi, Govt. of India

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BLibISc	Certificate Course In LIS	2020	29/01/2021	18/03/2021
BA (Journalism)	Certificate Course In Journalism	2020	29/01/2021	07/07/2021
BCA	BCA	2020	19/10/2020	21/01/2021
BBA	BBA	2020	14/10/2020	21/01/2021
MCom	MCom	2020	20/10/2020	06/01/2021
MA	MA	2020	20/10/2020	06/01/2021
BCom	B.Com(Hons)	2020	01/10/2020	11/11/2020
BA	BA(Hons)	2020	05/10/2020	11/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We feel that the traditional event based evaluation system is not so effective in the evaluation of the real learning of a student, as it emphasizes on memory based preparation and fails to provide the information on regularity in learning. Besides, it also fails to engage students who are less oriented academically in learning. To resolve these issues and assess the performance of the students in quick successions so that they are not burdened of preparing too much for the examination that is conducted after a long gap, we have adopted Continuous Evaluation System both at UG and PG Levels. At UG level, Internal examination is conducted in the month of December as MidTerm Test. Those who fail to appear in this Test are not permitted to fill termend university examination form. At PG level, Credit Based Semester System has been

enforced in the universities of Bihar from the Academic Session 201819. Under it, provisions have been made to conduct two internal tests in each semester with a view to ensuring continuous learning. Students are made acquainted with the examination system at the time of Induction organised at the beginning of the session, so that, ambiguity of any kind is avoided. In case of any change in examination pattern/scheme, the students get advance information through Notices that appear on the Notice Boards as well as on College Website. A review of result is done by the Departmental Council so that corrective measures can be taken if needed. At the end of the year/session/semester, external examination is conducted by the University. Students are required to qualify at the internal Assessment and the End Semester examination in aggregate, and in the practical examinations, separately.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar of the college is prepared by IQAC in line with the Academic Calendar of the University and in consultation with the Heads of all the Departments of the college. The Draft Academic Calendar is placed before the College Advisory Committee (CAC) for approval. After getting approval from CAC, the Academic Calendar is uploaded on the college website and it is communicated to all the stakeholders. The Academic Calendar clearly specifies the events including Seminars/ Workshops/ Conferences etc. to be conducted during the year. The Session begins in July with the commencement of admission process. This is followed by Induction Programme for fresher of UG and PG. Cultural Fest is organized to provide the students an opportunity to showcase their talents. Mid Term Examination for the students of UG is conducted in the month of December. Remedial classes for the students are conducted in the month of February. For the conduct of internal examination, Academic calendar of the college is followed but the final examination is conducted by the university on the basis of the Academic calendar of the University. IQAC reviews the compliance of Academic Calendar on regular basis. If needed, concerned departments are asked to arrange some extra classes/ special remedial classes for the benefits of the students. The college administration tries its best to ensure the adherence to the Academic Calendar as far as possible. The lessons learnt from the implementation of one Academic Calendar, serve as guiding lamp for preparation of subsequent Academic Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://cmclnmu.ac.in/index.php/learning-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA(Hons)	BA	Sanskrit	3	3	100
BA(Hons)	BA	Psychology	92	66	71
BA(Hons)	BA	Political Science	122	95	77
BA(Hons)	BA	Philosophy	1	0	0
BA(Hons)	BA	Mathematics	2	2	100

BA(Hons)	BA	Maithili	6	5	83
BA(Hons)	BA	History	245	221	90
BA(Hons)	BA	Hindi	43	35	81
BA(Hons)	BA	English	153	142	92
BA(Hons)	BA	Economics	99	86	86

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://cmclnmu.ac.in/index.php/feedback-sss-analysis/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
International Travel Grant	Dr. Tanima Kumari	Indian Council of Social Science Research	21/01/2020	National (Travel Grant Received the amount)
Emerging trends in social development through global transformation	Dr. Vijaysen Pandey	HLM Group of Institution, Ghaziabad	18/05/2019	National

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1
Political Science	2
Sociology	5

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Maithili	2	00
National	English	1	6.2
National	Sociology	5	0.22
National	Economics	1	00
National	Sanskrit	1	00
National	Psychology	3	00
National	History	3	00
International	Sociology	1	1.05
International	Mathematics	3	3.52
International	Psychology	1	1.05

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Psychology	3
Sociology	1
English	3
Maithili	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Factors Determining Organizational Culture in Established Indian	Dr. Zeya Haider	Journal of the Gujarat Research Society	2019	0	CM College, Darbhanga	0

Companies: An Empirical Study						
The structure and predictors of subjective well-being among mill ennials in India	Amrit Kumar Jha	Cogent Psychology	2019	0	Indian Institute of Technology Kharagpur, Kharagpur, India	3
A New Fuzzy Meth odology based Framework for Rams Risk Analysis	Dr. D. Panchal, Dr. Anupam Kumar Singh, Dr. P. Chatter jee, Dr. EK Zavedskas	Applied Soft Computing	2019	0	JK College, Biraul CM College, Darbhanga	35
Bipolar Fuzzy Preorder, Alenandrov Bipolar Fuzzy Topology Bipolar Fuzzy Automata	Dr. Anupam Kumar Singh	New Math ematics Natural Co mputation	2019	5	CM College, Darbhanga	1
Fuzzy Regular Languages based on Residuated Lattice	Dr. Anupam Kumar Singh, Dr. S.P. Tiwari	New Math ematics Natural Co mputation	2020	5	CM College, Darbhanga	2
Tracking of Hazards of Urbanis ation Inds utrialisat ion	Dr. Rafia Kazim	The Book Review	2020	0.2	CM College, Darbhanga	0
Book review of 'Wasted the messy story of Sanitation in India	Dr. Rafia Kazim	Sociolog ical Bulletin	2020	1.07	CM College, Darbhanga	0
The Spanish Tragedy: A	Dr. Priti Kanodia	Review of Research	2020	0	CM College, Darbhanga	0

Metadrama by Thomas Kyd						
Mauliktak Pratibimb Drut Bilambit	Dr. Suresh Paswan	Kosha	2020	0	CM College, Darbhanga	0
Lily Rayk Katha me Nari Patra	Mrs. Ragini Ranjan	Kosha	2019	0	CM College, Darbhanga	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Fuzzy Regular Languages based on Residuated Lattice	Dr. Anupam Kumar Singh, Dr. S.P. Tiwari	New Mathematics Natural Computation	2020	0	2	CM College, Darbhanga
Bipolar Fuzzy Preorder, Alenandrov Bipolar Fuzzy Topology Bipolar Fuzzy Automata	Dr. Anupam Kumar Singh	New Mathematics Natural Computation	2019	0	1	CM College, Darbhanga
A New Fuzzy Methodology based Framework for Risk Analysis	Dr. D. Panchal, Dr. Anupam Kumar Singh, Dr. P. Chatterjee, Dr. EK Zavedskas	Applied Soft Computing	2019	5	35	JK College, Biraul CM College, Darbhanga
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	23	65	5	1
Presented papers	19	14	2	1
Resource	1	19	1	1

persons

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
'Economic solution power to you' awareness campaign	NCC with District administration, Darbhanga (Planning Development Department)	8	82
Jal Jeevan Hariyali, Dowry eradication	NCC with NSS Municipal Corporation, Darbhanga, Bihar	45	200
Radio talk	AIR, Darbhanga	1	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Prevention, relief awareness campaign of COVID 19	NSS with Bharat Vikas Parishad	Prevention, relief awareness campaign of COVID 19	4	26
National Integration Campaign, Kokrajhar, Assam	NSS with Central Institute of Kokrajhar, Assam	Training camp	1	3
Jal Jeevan Hariyali Dowry eradication	NSS with NCC Municipal Commissioner, Darbhanga, Bihar	Awareness campaign	45	200
National Youth Day (Swami Vivekanand	NSS	National Youth Day	7	44

Jayanti)				
National Constitution Day	NSS	Symposium	3	30
Oration Quiz on the occasion of Children's Day	NSS	Lecture quiz	5	40
Gender sensitisation	2/8 Coy, Bihar, NCC Battalion	Awareness campaign, painting competition, street plays	6	120
AIDS awareness	2/8 Coy, Bihar, NCC Battalion	Awareness campaign, painting competition, street plays	12	103
Swachh Bharat	2/8 Coy, Bihar, NCC Battalion	Awareness campaign, painting competition, street plays	12	103
Sexual harassment prevention cell	CM College, Darbhanga	1. To sensitize students about gender issues which may affect them directly or indirectly 2. To keep student safe (physically emotionally) inside the campus	8	103
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Visiting Faculty	Mr. Santosh Kumar	BCA Course A/C	81
Visiting Faculty	Mr. Brajesh Kumar	BCA Course A/C	100
Visiting Faculty	Mr. Brajesh Kumar	BCA Course A/C	81
Visiting Faculty	Mr. Santosh Kumar	BCA Course A/C	100
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
On the Job Training	Marketing Sales and Supply Chain Management	Emmpee Health Care Pvt. Ltd , Kankarbagh, Patna-800020 mob. - 07858055227 Email - emmp eehc@gmail.c om	15/07/2019	14/09/2019	Antra Anand
On the Job Training	Marketing Sales and Supply Chain Management	Emmpee Health Care Pvt. Ltd , Kankarbagh, Patna-800020 mob. - 07858055227 Email - emmp eehc@gmail.c om	15/07/2019	14/09/2019	Kumar Sambhav
On the Job Training	Marketing Sales and Supply Chain Management	Emmpee Health Care Pvt. Ltd , Kankarbagh, Patna-800020 mob. - 07858055227 Email - emmp eehc@gmail.c om	15/07/2019	14/09/2019	Anurag Kumar
On the Job Training	Marketing Sales and Supply Chain Management	Emmpee Health Care Pvt. Ltd , Kankarbagh, Patna-800020 mob. - 07858055227 Email - emmp eehc@gmail.c om	15/07/2019	14/09/2019	Shikha Karn
On the Job Training	Marketing Sales and Supply Chain Management	Emmpee Health Care Pvt. Ltd , Kankarbagh, Patna-800020 mob. - 07858055227 Email - emmp eehc@gmail.c om	15/07/2019	14/09/2019	Divya Kumari
On the Job	Marketing	Emmpee	15/07/2019	14/09/2019	Shubham

Training	Sales and Supply Chain Management	Health Care Pvt. Ltd , Kankarbagh, Patna-800020 mob. - 07858055227 Email - emmp eehe@gmail.com			Pallavi
On the Job Training	Recruitment and Selection process	Lexus Motors Ltd New Town Rajarghat, Kolkata Phone : (033) 40804500 , Web: www.lexusmotors.in	15/07/2019	14/09/2019	Garima Kumari
On the Job Training	Automobile Industry in India	Lexus Motors Ltd New Town Rajarghat, Kolkata Phone : (033) 40804500 , Web: www.lexusmotors.in	15/07/2019	14/09/2019	Aaquib Alam
On the Job Training	Sales and Marketing	Lexus Motors Ltd New Town Rajarghat, Kolkata Phone : (033) 40804500 , Web: www.lexusmotors.in	15/07/2019	14/09/2019	Sarvagya Chaturvedi
On the Job Training	Sales and Marketing	Lexus Motors Ltd New Town Rajarghat, Kolkata Phone : (033) 40804500 , Web: www.lexusmotors.in	15/07/2019	14/09/2019	Md Obaidullah

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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Indian Association of Health Research and Welfare, Hisar, Haryanaga Indian Association of Health, Research Welfare	29/08/2019	Purpose: To Cooperate in organising State/National level Workshops and Seminars. Activities: Organised Rehabilitation Council of India sponsored CRE workshop in Collaboration with IAHRW, Hisar, Haryana from 26-28 November, 2019	100
Govt. Lawngtlai College, Mizoram under Ek Bharat Shrestha Bharat Campaign	16/11/2019	Purpose: To enhance interaction promote mutual understanding between paired Institution. Activities: Organised several programs as per Govt directives under ESBS. List of programs mentioned in attached EXCEL sheet.	1260
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
19000000	17509352

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Classrooms with LCD facilities	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
CMART elibrary	Partially	1.6	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	113211	11902257	172	50000	113383	11952257
Reference Books	823	74070	0	0	823	74070
e-Books	1350	337500	0	0	1350	337500
Journals	1326	63192	0	0	1326	63192
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	74338	7722032	0	0	74338	7722032
Weeding (hard & soft)	0	0	0	0	0	0
Others(s pecify)	0	0	0	0	0	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidth (MBPS/ GBPS)	Others
Existin g	115	2	2	4	1	6	13	10	0
Added	2	0	0	0	0	0	0	0	0
Total	117	2	2	4	1	6	13	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6200000	6017682	15000000	14187245

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintaining and Utilizing Physical Facilities: The College has been utilising its available physical infrastructures optimally since long. For this, we run classes in two shifts: in morning shift, Commerce Classes are conducted and in Day Shift, classes of Social Sciences and Humanities are run. During examinations too. As a result, our teaching block buildings are utilised at its full capacity all through the year, barring vacation and holidays. Any proposal for maintenance work is firstly prepared by the University Engineering Department and placed before the College Development Committee for its approval. Once approved, the engineering section invites the tender, the latter is opened and debated in the meeting of the Development Committee again. After its due approval, the work starts and engineering section keep its vigil and ensure quality.

Maintaining and Utilizing Academic Support Facilities:

Library: Our library is well stocked and fully computerized. It has more than one lakh books covering almost all aspects of Social Sciences, Humanities and Commerce. It regularly subscribes to about 6 Periodicals including 5 daily newspapers in Hindi and English. Internet and OPAC facility is also available. U.G.C. INFLIBNET Services is available for the benefit of the academic fraternity. The Library has a "Book Bank" consisting of core texts books, which are issued to deserving students for the whole academic year. For this, Printed Requisition Slip has been kept at the Issue Counter of the library. The library has comfortable Reading Rooms at first floor of the library building with a seating capacity of 66 readers at a time. The library remains open from 9.00 AM to 5.30 PM on all working days.

Smart Classes and Computer Lab: We have four smart classes and one computer lab. All the smart classes and the computer lab is air conditioned and equipped with modern teaching aids like LED Projectors, Interactive Boards, and Computer. Our Computer Lab has a sitting arrangement of 30 students and four to six faculty members. Smart classes are available for all the Departments of Social Sciences and Commerce, including BBA and BCA. Our Computer Lab is equipped with Language Learning software as well. English Speaking Courses are popular among students. The Psychology

Laboratory: It is well equipped with different types of apparatus for conducting experiments, such as Muller Lyer Illusion, Mirror Drawing Apparatus, IQ test Battery, Color Preference test, Memory Drum etc. A range of psychological tests is also available in the laboratory, for example, personality tests, intelligence tests, aptitude tests, attitude and value scales, etc.

Sports Facilities: College has a large playground on its western

campus. Facilities are provided for Athletics, Hockey, Table Tennis, Volley Ball, Foot Ball, Kabaddi and Cricket. Intensive training is imparted under the expert guidance of college PTI. Each year, students of our College achieve notable distinctions. The proposal from the sport committee is first approved by the members of the College Sports Committee followed by the College Development Committee, provided the proposal costs more than Rs.10000. Any proposal less than Rs.10000 needs administrative approval of the Principal alone.

<http://cmclnmu.ac.in/index.php/infrastructural-procedures-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	SC, BC/EBC, Minority, Kanya Dhan and Kanya Uthaan Scholarship from Govt of Bihar, POST MATRIC SCHOLARSHIP SCHEMES (PMS) for BC-EBS, ST, SC, MINORITIES, DISABILITY	2895	29270640
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	01/08/2019	180	Department of Minority Welfare Govt. of Bihar
Soft skill development	12/06/2019	51	PG, Department of Psychology, C.M. College, Darbhanga
Language Lab	01/07/2019	150	Joined efforts of State Govt. of Bihar and BBA, C.M. College
Yoga and Meditation	16/01/2020	135	PG, Department of Psychology, C.M. College, Darbhanga and Govt. of India (Ek Bharat Shrestha Bharat)
Personal	07/01/2019	39	PG, Department of

Counselling and Mentoring			Psychology, C.M. College, Darbhanga
Career Counselling activities	19/09/2019	67	PG, Department of Psychology, C.M. College, Darbhanga
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CTET/STET	60	0	53	0
2019	CTET/STET	60	0	53	0
2019	CTET/STET	60	0	42	0
2019	64th BPSC PT	60	0	33	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
kisan grocery centre powered by lets gain pvt limited	35	10	NA	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	92	BA	ENGLISH	LNMU University and C.M. College	M.A. English

2019	203	BA	HISTORY	LNMU University and C.M. College	M.A. History
2019	49	BA	ECONOMICS	LNMU University and C.M. College	M.A. Economics
2019	58	BA	POLITICAL SCIENCE	LNMU University and C.M. College	M.A. Political Science
2019	13	BA	MAITHILI	LNMU University and C.M. College	M.A. Maithili
2019	57	BA	SOCIOLOGY	LNMU University and C.M. College	M.A. Sociology
2019	39	BA	HINDI	LNMU University and C.M. College	M.A. Hindi
2019	47	BA	URDU	LNMU University and C.M. College	M.A. Urdu
2019	552	B.Com	ACCOUNTANCY (COMMERCE)	LNMU University and C.M. College	M.Com
2019	59	B.Com	MARKETING	LNMU University and C.M. College	M.Com
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	181
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Monthly essay competition of paired state	College Level	100
Monthly painting competition of paired state	College Level	60

Monthly screening of films of paired state	College Level	200
MUSIC, DANCE,LITERARY,THEATRE, FINE ARTS	Inter College Youth Festival 2019-20	30
YOUTH FESTIVAL	East Zone Inter University (National Zonal)	5
Football	Inter College Youth Festival	17
Kabaddi	Inter College Youth Festival	8
Athletic	East Zone Inter University (National Zonal)	1
Kho-Kho	East Zone Inter University (National Zonal)	1
Chess (MW)	East Zone Inter University (National Zonal)	1
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	National Youth Festival	National	0	1	17B14066 /01801, Roll No-31	Acharya Bhaskar and Group
2019	Chess (M+W)	National	1	0	NA	Bhoop Nath
2019	Boxing	National	1	0	NA	Ishika
2019	WUSHU	National	1	0	Roll No-51	Dilip Kumar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

To ensure active students' participation in college corporate life, Students' Union election is held in every academic year. For this a separate statute has been promulgated by the Hon'ble Chancellor, Universities of Bihar. L N Mithila University, Darbhanga has framed Rules and Regulations for smooth functioning of the Students' Union. The main motto of the University and College in organizing regular Students' Union election has been to promote democratic outlook, leadership quality, and to protect common interest of the students. For the furtherance of such objective, the College administration provides for due students' representation in its apex policy making body, known as the College Advisory Committee. At micro level, in order to reflect their interest

and safeguard their rights every Departmental Council includes two students' representatives (one boy and a girl). Besides, the President of the Students 'Union of the college acts as the officio member of the college Internal Quality Assurance Cell (IQAC). Student's representation in different social, cultural, and other extension activities is ensured by the NCC and NSS Units operating in the College. The college has its own NCC and NSS units to engage students in various activities for different causes. The NCC unit of the college enrolls student for giving them a basic idea of the life of army and other forces. The unit inculcates a sense of self-discipline in the students. The unit sends the selected students for participating in various programs and camps organized throughout the country. The NCC unit of the college has a special reputation among the other units of the university, as well as the country. The college has two units of NSS that are functioning to its full capacity. The unit organizes seminars, rallies, etc. on regular basis to interact with the locals through the students of the college. The students of NCC and NSS are engaged in the promotion of universal values, celebrating the anniversaries of great personalities and other significant events throughout the year alongside their academic syllabus. The college also has a functional career counseling cell that organizes vocational training seminars and motivational lectures from time to time in order to keep students updated with the career options in the era of technological advancements.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

142

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

C M College strongly believes that participatory management and decentralized authority structures carry the potential for achieving outcomes unattainable by the traditional top-down bureaucratic structure of colleges/universities. Our participative decision-making process is composed of two domains: 1. The Technical Domain: referring to decisions concerning instruction, curriculum, and students, and 2. The Managerial Domain: referring to decisions pertaining to hiring, assignment, budget, and evaluation. Almost all the decisions pertaining to the technical domain are made at the levels of the College Advisory Committee and the Departmental Council. The College Advisory Committee takes broad policy decisions while the Departmental Council decides the modalities of its implementation at the Department Level. Issues related to the managerial domain are largely made by the different committees and bodies functioning at the university level. At the college level, the College Advisory Committee, the College Development Committee, the Governing Committee of RUSA all operates to ensure the instructions of the University and the State

Government agencies. Democratic decision-making lies at the heart of the operation of all these Committees at the College level. The Principal/Head shares the problem with the other members, and together they analyze the problem and arrive at a mutually acceptable solution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	University prescribe courses and curriculum of 'Graduate and above standards' and publish academic/examination calendar at the beginning of each session. Delivery of the curriculum is the duty of the college. IQAC prepares an Academic Calendar and practises regular monitoring and assessment of the quality of academic activities in the college The academic plan is translated into action through lectures, tutorials, presentations, seminars, and discussions. The Departmental Council time to time meets to monitor the progress of teaching and to discuss feedback, if any, received from the students. It accordingly decides the required modifications, either in delivery or in pace course wise.
Teaching and Learning	The institution promotes student-centric learning. Leaving behind the traditional chalk and talk teaching methods, the institution now promotes activity based and interactive teaching. ICT techniques are used in class to enrich the quality of lectures delivered. Different symposia, seminars and workshops are organised both at the departmental level and institution level by IQAC to add values to the teaching. Every department follows mentor system and from time to time arrange remedial classes for the slow learners.
Examination and Evaluation	To assess the performance of the students in quick successions, we have adopted Continuous Evaluation System both at UG and PG Levels. At UG level, Internal examination is conducted as Mid-Term Test. Those who fail to appear in this Test are not permitted to fill term end university examination form. At PG level, Credit Based Semester System has been enforced in the

universities of Bihar from the Academic Session 2018-19. Under it, provisions have been made to conduct two internal tests in each semester with a view to ensuring continuous learning.

Research and Development

The institution publishes peer reviewed research Journal Academia : A Journal of C M College on annual basis. It invites papers from faculty members and research scholars from all fields. The institution also has an effective Research cell to assists in improving the research climate of the college. The last semester PG course includes Research Methodology and Project work as a compulsory part. The department makes efforts to nurture the research potential of the students at this stage.

Library, ICT and Physical Infrastructure / Instrumentation

Our library is well stocked and fully computerized. It has more than one lakh books. OPAC facility is also available. U.G.C. INFLIBNET Services is available for the benefit of the the student. The library has comfortable Reading Room. The library remains open from 9.00 AM to 5.30 PM on all working days. We have four smart classes and one computer lab equipped with modern teaching aids like LED Projectors, Interactive Boards, and Computer. Our Computer Lab has sitting arrangement of 30 students and four to six faculty members. Smart classes are available for all Departments of Social Sciences and Commerce, including BBA and BCA.

Human Resource Management

The college authority displays great effectiveness regarding all the functions of HRM i.e Planning, Organising, Directing, Staffing, Controlling, Reporting and Budgeting. The future course of action is well planned at the beginning. for the successful execution, the available workforce is motivated to the optimum possible level. Time to time seminars , workshops, etc, are organised for faculty members as well as non teaching staffs. Consequently, the college can boast of having a team of dedicated and diligent human resources.

Industry Interaction / Collaboration

The institution has signed MoU with Mithilanchal Chamber of Commerce. Apart from this, we have collaborated with a number of firms who visit campus for placement of students. We also have

	collaboration from different firms for the internship programme of our BBA students.
Admission of Students	The institution follows online Centralised Admission System for admitting students in UG and PG courses. The admission system is made flexible and necessary assistance and support is provided to the students at the college level.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	ICT-based tools are gradually embedded in the system.
Administration	The administrative offices are partially automated.
Finance and Accounts	The finance and accounts works are partially automated.
Student Admission and Support	A centralized online admission system is followed.
Examination	The online process for all the functioning related to examination ie from the filling of examination form to issue of admit card and results. The barcoding of all the answer books is done to prevent any malpractices. OMR-based answer book is provided to students during the examination. A computerized system of tabulation of marks is practised.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Yoga Ka Swaroop	Yaga ka Swaroop	14/09/2019	14/09/2019	40	35

	aur Uski P rasangikta	aur Uski P rasangikta				
2019	Annual Sports Meet	Annual Sports Meet	29/01/2020	01/02/2020	25	15
2019	Fundamen talls of I nformation Technology	Nil	18/11/2019	23/11/2019	15	0
2020	Nil	Introduc tion to Office Automation Tools	20/01/2020	25/01/2020	0	5

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	2	07/12/2019	20/12/2019	14
Refresher course	1	23/02/2019	15/03/2019	21
Short term course	1	15/11/2019	19/11/2019	5
Orientataion Programme	1	04/09/2019	24/09/2019	21
Short term course	1	18/01/2019	19/01/2019	2
Orientation Programme	1	23/08/2019	12/09/2019	21
Induction Programme	2	28/01/2019	26/02/2019	30

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
61	5	46	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Section 71 of the BSU Act requires the University to constitute pension, gratuity, insurance or provident fund for its officers,	Section 71 of the BSU Act requires the University to constitute pension, gratuity, insurance or provident fund for its officers,	Scholarship, hostel accommodation, fee waiver for selected candidates, medical camps, antiragging cell, career guidance cell, personal

teachers and nonteaching employees. Accordingly, all the teaching and nonteaching employees of the College appointed before September 01, 2005 are enjoying the benefits of Old Pension Scheme, along with a Noncontributory Provident Fund, and Gratuity scheme at par with the State Government employees of Bihar. Teachers and nonteaching employees of the College who have been appointed on or after September 01, 2005 are being covered under the New Pension Scheme along with the Contributory Provident Fund, and Gratuity Scheme at par with the similarly situated State Government Employees of Bihar. In addition to these welfare schemes, the College has 12 quarters for Assistant Professors, 4 quarters for Associate Professors. These quarters are allotted to the eligible employees by the Quarter Allotment Committee of the College, as and when fallen vacant.

teachers and nonteaching employees. Accordingly, all the teaching and nonteaching employees of the College appointed before September 01, 2005 are enjoying the benefits of Old Pension Scheme, along with a Noncontributory Provident Fund, and Gratuity scheme at par with the State Government employees of Bihar. Teachers and nonteaching employees of the College who have been appointed on or after September 01, 2005 are being covered under the New Pension Scheme along with the Contributory Provident Fund, and Gratuity Scheme at par with the similarly situated State Government Employees of Bihar. In addition to these welfare schemes, the College has quarters for non-teaching employees. These quarters are allotted to the eligible employees by the Quarter Allotment Committee of the College, as and when fallen vacant.

counselling cell, placement cell, spoken English and personality development, functional gym, yoga, etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: The college accounts are audited and examined annually by a qualified accountant appointed as auditor by the Syndicate under Section 53 of the Bihar State Universities Act, 1976. After completing the audit, the auditor submits his report to the Syndicate. The cost of the audit of the accounts of the college is met from the University Fund. **External Audit:** The State Government gets the College account audited by its agency at regular intervals, as per the provision made under Section 54 of the BSU Act, 1976. On receipt of the audit report, the State Government is authorized to call for a report from the College on the points raised in the audit report and issue directions to the College as it thinks fit. The College complies with such directions within the time specified therein.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
--	-------------------------------	---------

NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	PEER TEAM	Yes	IQAC
Administrative	Yes	PEER TEAM	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college annually conducts parent-teachers meet. Students' performance and their regularity and sincerity in the college are conveyed to their parents. Besides this, departments organize one-to-one dialogue with parents whose children need remedial supports. Parents are also advised about the counseling required for their wards at home as well to make them stress-free. The college treats parents as an essential stakeholder in the overall development of the institution.

6.5.3 – Development programmes for support staff (at least three)

Mid-term training is provided to supporting staff for the structuring of work and data handling for automation. The Counseling Cell of the College conducts sessions on work-life balance to keep them motivated. The college conducts sports programs and cultural evenings annually to ease them from continuous work.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

SWOC analysis of the college has been redesigned in light of the current dynamics. The present weaknesses and threats have been identified and the institution is committed to meet the current challenges successfully. Initiatives have been taken to mobilize internal funds for development. Rental income from the multipurpose hall of the College, known as K L Bhawan, income from self-finance courses like, BBA and BCA, income from orchards and ponds have been constantly adding on to the Corpus of the college. IQAC has been constantly encouraging faculty members to participate in national and international seminars and workshops. They are also motivated to attend orientation programmes, refresher courses, and other faculty development programmes or short term courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019		24/09/2019	24/09/2019	26/09/2019	40

	Application of SPSS for Data Analysis in Research				
2019	CRE Workshop on Assessment and Intervention of Mental Health Problems in Person with Multiple Disabilities	26/11/2019	26/11/2019	28/11/2019	100
2019	Adolescents Mental Health Status, Challenges Prospects	10/07/2019	10/07/2019	10/07/2019	117
2019	Workshop for Induction Programme - Deeksharambh	17/07/2019	17/07/2019	17/07/2019	48
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens day celebration-Role of women in nation building	08/03/2020	08/03/2020	80	45
Human Chain on "Dowry Eradication and Jal, Jivan, Hariyali"	19/01/2020	19/01/2020	125	120

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Physical facilities	Yes	8
Ramp/Rails	Yes	32
Rest Rooms	Yes	22
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	3	29/05/2020	1	Corona Pandemic: Prevention, Relief and Awareness programme	Spreading awareness about Covid Pandemic among locals	26
2020	1	2	20/05/2020	1	Distribution of masks and sanitizers among street vendors	Spreading awareness and distributing basic requirements to prevent the expansion of Covid pandemic	20
2020	1	1	21/05/2020	1	Swachhata Diwas	Cleaning in the adjoining and the nearby areas of the college.	40
2020	1	2	20/06/2020	1	Distribution of masks and sanitizers among street vendors	Spreading awareness and distributing basic requirements to prevent the expansion	20

						of Covid pandemic	
2020	1	1	28/06/2020	1	Distribution of Food materials among migrant workers	Relieving the workers by providing them with basic amenities	10
2019	1	1	11/07/2019	1	Inauguration of Plantation drive	Plantation of trees in the premises of the college.	20
2020	1	2	19/01/2020	1	Human Chain on "Dowry Eradication and Jal, Jivan, Hariyali"	Spreading awareness among the masses regarding environmental balance and the evils of dowry.	245
2019	1	1	04/12/2019	15	Swachhata Pakhwada by NCC Unit	Spreading awareness about the cleanliness and cleaning the college and its surroundings.	150
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for the code of conduct for stakeholders	09/02/2019	The college has its own handbook describing code of conduct for its various stakeholders, i.e. Principal, teachers, students, support staff and governing body. There is proper space given to the duties of all the

stakeholders in order to maintain a cordial and healthy relationship among themselves so that the proper working environment could be maintained. It also minimizes the chances of any practical and informal mishap from the part of stakeholders. The code of conduct has been displayed separately for each stakeholder through posters in the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar on National Constitution Day	26/11/2019	26/11/2019	30
National Youth Day	11/01/2020	11/01/2020	44
Human Chain on "Dowry Eradication and Jal, Jivan, Hariyali"	19/01/2020	19/01/2020	245
National Integration Camp, Kokrajhar	14/02/2020	20/02/2020	3
Training Programme for HIV AIDS, LNMU	25/02/2020	25/02/2020	1
Seminar on "The nature and relevance of Yoga"	14/09/2019	14/09/2019	85
Special talk on " Socio-economic Effect of prohibition in Bihar"	19/09/2019	19/09/2019	123
National seminar on "The nature and relevance of vedic mathematics"	30/08/2019	30/08/2019	42
Lecture on The social life and folk art of Mithila	22/08/2019	22/08/2019	75
Organizing lecture on health consciousness	31/07/2019	31/07/2019	93

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The campus has been declared 'No Plastic Zone'. All the members of the college have been encouraged to say 'No' to plastic carry bags so as to promote environmental awareness. 2. A major plantation drive for sustainable production, improved soil and biodiversity benefits has been practiced in the college. 3. Solar Panels have been set up for facilitating Wi Fi connectivity 4. Traditional bulbs CFLs have been replaced by LEDs 5. Initiatives have been taken towards Rain Water Harvesting 6. Solid Waste Management has been practiced in the college 7. Separate dustbins for dry waste and wet wastes have been placed at different places in the campus. 8. E waste collection center has been established to promote recycling of e waste materials. 9. Partially paperless office has been maintained and we pledge to make it complete paperless office in future. 10. Environmental Awareness Programs in the city are organized from time to time by NSS and NCC. 11. Green Audit is done on regular basis from time to time in order to keep an eye on the situation of trees and plants. 12. The trees and plants are given on lease on yearly basis so that they can be kept in better situation.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Organizing reputed workshops and seminars for Skill development Objectives: The purpose of such seminars and workshops is to impart education in a way that can promote the culture of developing practical skills among the participants rather than focusing only on the theoretical part. Such events will provide an atmosphere to the participants where they can acquaint themselves with the challenges and the opportunities of their fields. The sponsorship or collaboration with reputed institutions ensures the standard of the quality that is needed to be maintained. The context: The need for such academic events is obvious in the area in which the college is situated. The students and many other academicians find it difficult to participate in such events in the nearby areas given the scarcity of such events. There were many other infrastructural challenges which were tackled efficiently by the organizing members with the help of the college faculties and staff. However, the availability of better infrastructure in the near future can easily proliferate the frequency of organizing of quality and practical academic events alongside lecture based seminars. The Practice: The College has been able to organize two workshops in the academic year 2019-20 due to the dedicated efforts of its faculties. The department of economics organized a three day National workshop titled "Application of SPSS for Data Analysis in Research" in collaboration with The Indian Econometric Society (New Delhi) from 24th September 2019 to 26th September 2019. Later in the year, The Psychology Department organized a Three day "CRE Workshop on Assessment and Intervention of Mental Health Problems in Person with Multiple Disabilities" that was recognized by the Rehabilitation council of India from 26th November 2019 to 28th November 2019. A significant number of seminars were also organized during the year where the students got the opportunity to interact with the prolific and erudite speakers. The academic year has been a great success for the college which has been aspiring to do such academic events frequently in order to bring considerable change in by its efforts. Evidence of success: Since the workshops were organized in collaboration with reputed academic agencies and institutions, the limited number of seats were advertised for the participants. It was really satisfying to see that the seats were occupied within very short time which in turn testifies the need of such events in the college. In addition to that the venues of all the seminars and lectures were completely occupied which is a great morale booster for the organizing faculties. The event got splendid media coverage which further strengthened the reputation of the college as the leading academic institution in the area. Problems

encountered and resources required: There were several problems which were encountered but the zeal and enthusiasm of the organizers and participants turned the events into successful ones. However, if the resources are made available in the proper ratio, the number of such event can be augmented which in turn will multiply the number of beneficiaries. The two major problems were the shortage of physical infrastructure and the staff members. The shortage of Physical infrastructure can be resolved with the allocation of the funds to the college and the shortage of staff can be dealt with the prompt recruitment of the teaching and non-teaching staff by the concerning agencies. 2. The regular efforts of various cells to keep the campus vibrant and lively. Objectives: The observation of various remarkable days, the celebration of the lives of great contributors to world and the nation to go along with the events that evoke the obligation towards universal values is done on a regular basis by the various cells that are performing actively in the college. The college intends to inculcate the universal moral values in the students, so that they can fulfil their obligations towards their society. The events organized by these cells improve the presentation skills of the students by providing them with the opportunities to share the stage while learning. The college also impacts its surroundings in a positive manner by outreaching to them with the help of the campaigns operated by these cells. The context: The indulgence of students along with teachers in such activities helps them to build a better character for their future. It also keeps the campus vibrant. The college has a healthy culture of encouraging students to participate in all the events that are related to the need of present period. There are some fields that could be improved to magnify the scale on which the programmes are organized. Better transportation and better presentation facilities are capable of making substantial differences. The Practice: There is an NCC unit functioning in the college. The NCC unit observes major days of national importance with enthusiasm. The college runs two NSS units with complete strength. Both NCC and NSS units reach out to various locations in the city to observe important occasions in the academic calendar. The college has a functional women's cell and a Sexual Harassment Prevention Cell. Both the cells organize seminars and training camps regularly. The college has a career counselling cell that focusses on programmes where the self-belief could be instilled in the student regarding their contribution to the society in the near future. The Sports department is very active and organizes annual sports in order to pick up the best of the lot in various sports. There has been the introduction of "Ek Bharat Shrestha Bharat" campaign where the ties are with Mizoram State. The students selected by these cells on the basis of events held in the college participate in the national and state level events. Evidence of success: The high number of students participating in the events is the evidence of success for these events. The documentation of the events organized by these cells is a testimony of the success with which these cells are performing. The media coverage given to the programmes is exemplary as the acts of obligation and value retaining performed by the students inspires the people outside. Problems encountered and resources required: In the end of the academic year, the schedule of the event organization was affected by the Covid-19 Pandemic. There are also many problems in the city like that of poor sewage system, etc. that affect the outreach of students in the city. But, still, the college has been able to mark its regular presence in its surroundings as well as in the city and will keep to do so in its bid to make a significant impact in adverse times.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://cmclnmu.ac.in/index.php/our-best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional distinctiveness: Skill development along with being responsible towards the ecosystem. The college adheres to its aim of affecting its surroundings and bringing the much needed change in a positive manner. The education imparted to the students in the college is structured in a way so that they find themselves in a position where not only excelling in academics but also contribution to the society with a sense of obligation immediately, is in their grasp. The college is developing a culture of organising field specific skill development workshops and seminars in collaboration with reputed agencies and institutions. We are committed to make our city clean and green. Our efforts regarding our vision towards the city are easily visible. The plan to make steady developments starts from within the campus and expands further in the city. Inside the campus, there is well managed system of waste disposal where we also focus on the recycling of wastes to the maximum possible extent. The college maintains a culture of healthy practices like rainwater harvesting and use of low-power consuming electrical appliances. We are also trying to go as paperless as possible. The faculties and students of the college emphasize the use of bicycles instead of motor vehicles for minimizing air pollution. They run campaigns from time to time to support their views regarding the environment in form of rallies, poster making, Social Awareness drives etc. The college has planted more than thousand plants in its premises under its initiative to achieve a greener campus. C.M. College expands its environment conscious practices outside the campus as well. The NCC and NSS units of the College organize events and rallies throughout the city on a regular basis for numerous environmental causes. The drainage system of the city causes a great deal of problem and the college is concerned about it. Though infrastructural change are required from the part of District development authorities, college students regularly go on awareness drive in the city under the supervision of faculty members for spreading the message that throwing the garbage here and there can lead to environmental degradation and throwing of wastes in the drains may result in blockage of such drains. To serve this purpose college has installed dustbins at many places in the city. College has also fixed hoardings and banners at significant places in the city for evoking consciousness regarding the pursuance of eco-friendly ways of life. The college aspires to bring significant changes through its efforts in the city and aims to intensify its endeavours to infuse the belief in the students, as well as in the citizens through them, that the change is possible only when all of us make a unified effort and it is high time that we accept our responsibility to make our city cleaner and greener. The college also accepts that it is time to give way for skill development and the college has intensified its effort concerning this particular aspect of academics.

Provide the weblink of the institution

<http://cmclnmu.ac.in/index.php/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1. Preparation for NAAC Cycle 3
2. Providing complete online study materials to the students of the colleges so that their studies must not get affected during the Pandemic.
3. To do rallies and awareness programs by various units of college for compliance of Covid Appropriate behaviour along with regular distribution of masks and sanitizers in the nearby localities
4. To increase the range and quantity of the books available in the library.
5. To preserve the rare books and manuscripts available in the library.
6. To make the campus go Single Use Plastics and eventually leading to plastic-free Campus.
7. Plantation Drive inside the college premises under our Go-Green initiatives.
8. Implementation of College Automation system.
9. To organize Social Outreach programs in the

specific areas of women empowerment, sanitation, and literacy drive etc. 10. Introduction of CBCS at Undergraduate level. 11. Introduction of Home Science, Geography, Ancient Indian History and Music and Dramatics at Undergraduate level on self-finance basis. 12. To start some skill development diploma programs. 13. To set up the latest technological developments for teaching so that neither teacher nor students remain stranger to the use of ICT in academics. 14. To organize content specific workshops like that of introducing to software skills, Research Methodology, etc. and national and international seminars on IPR, Entrepreneurship etc. 15. To conduct computer literacy drive for non-teaching staffs in order to improve their proficiency in software works. 16. Allotment of new boys' and girls' Common room. 17. To prepare playgrounds for organizing outdoor sports events of state and University level.